



## DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

111 East Eleventh Street, Unit 200

Lawrence, Kansas 66044-2909

Office: (785) 832-5259

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### Executive Committee Meeting Minutes

May 5, 2021

Regular in person Executive Board meeting has been cancelled due to the National Pandemic of COVID-19. Executive Board and Emergency Management met virtually.

Those virtually present in the meeting included: Kay Johnson – Prosoco; Mike Baxter – Douglas County Consolidated Fire District #1; Mike Russell – University of Kansas; Bud Waugh – Lawrence City Commission appointee; Shane Munsch - ICL; Mike Pattrick – City of Baldwin City; Teya Grigler – Heartland Health, Steve Devore – Headquarters Counseling Center

Emergency Management staff virtually present in the meeting included: Robert Bieniecki, Jillian Rodrigue, Joshua Taylor, Jenni Blake

#### Minutes – Kay Johnson

Entertained a motion to receive the virtual meeting minutes for March 3, 2021. Mike Russell made the motion to accept and was second by Mike Pattrick. All members voted in favor to approve.

#### Executive Committee Business – Kay Johnson

- LEPC interest survey to be emailed mid-May, will have prepared for discussion at June meeting.
- Look into additional TIER II facilities to be represented on Board.
- Request additional PIO's within City/County Government to join
- July reorganization meeting – leaning towards in person. Researching buildings to accommodate social distancing and amount of persons.
- Consider Preparedness Partner awards. Invite 2019-2020 recipients to receive award in person.

#### Staff Updates – Robert Bieniecki, Jillian Rodrigue and Josh Taylor

- PLANS –
  - LEOP – 9 ESF's have been completed and entered; 6 remain pending.
  - Base plan – goal to complete by May/June, then to BOCC by July for approval.
  - Haz Mitigation plan – sending another round of emails to gather additional info.
  - \*\*Send complete list to Chief Baxter for townships within his district. \*\*
- HMEP Grant –
  - 2020 training that was postponed will be conducted in May.
  - Commodity flow study has been approved for 2021. Possible use of additional funding to host exercise next year – Haz Mat class.
  - Commodity flow study awardee will present at July Full Board meeting.
  - EMPG – received award letter from State. Creating reimbursement packet currently.
- DISASTER Declaration / 2019 Reimbursement –
  - Working with KDEM to prepare reimbursement documents for May 28, 2019 flood and tornado.

#### Common Acronyms:

Volunteers: Community Emergency Response Team (CERT) Auxiliary Communications Team (ACT)

Grants: Hazardous Materials Emergency Preparedness Grant (HMEP), Emergency Management Performance Grant (EMPG)

Plans: Local Emergency Operations Plan (LEOP)

COVID-19 Related: Unified Command (UC), Emergency Support Function (ESF), Recovery Support Function (RSF)

RFP: Request for Proposal

TEPW: Training and Exercise Planning Workshop

IPPW: Integrated Preparedness Planning Workshop



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- COVID-19 –
  - Douglas County Hub link: [Douglascountyks.org/coronavirus](https://douglascountyks.org/coronavirus)
  - Unified Command continuing to meet bi-weekly on Thursdays. Possibly move to monthly.
  - 55,000 have been vaccinated so far in Douglas County.
  - Moving to hosting vax clinics at businesses/other cities within DGCO/Universities and High Schools
  - Non congregate shelter remains open.
  - COVID-19 help line: 785-864-9000 or [protect@ku.edu](mailto:protect@ku.edu)
- VOLUNTEER Update – Jillian
  - EM Volunteers are no longer working Vax Clinics – not including EM Volunteers in LMH Clinics
  - Kate and Jillian are touching base with each volunteer individually
  - Four volunteer applications are pending moving forward
  - Kate/Jillian will be sending a survey to volunteers working Vax clinic to get feedback for AAR – survey will also include link to register to become EM Volunteer
  - 2020 CERT Conference was canceled and rescheduled to 2021. Several Staff and Volunteers are attending in July.
- OUTREACH and Support –
  - Requests have gained momentum in recent weeks – though assisting with the following
    - Leadership Lawrence - ongoing
    - DCARC on June 9<sup>th</sup>
    - Cottonwood – pending
  - Video of last Vax Clinic is being prepared and will debut on social media.

### Info Sharing – Group

- Kay Johnson will be returning to the office soon.
- Shane Munsch – Employees have praised Vax Clinic operations.
- Steve Devore – Fielding calls from residents across State. Crisis line has increased in call volume. 988 will go live July 2022 – all carriers will have in operation.

### Close -

A motion was made by Mike Baxter to adjourn the meeting and was second by Mike Russell. Meeting adjourned.

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