

Solar Panel Permit Requirements

Systems Under 75 kw

- Completed Solar Permit Application
- 2 Copies of Engineer Sealed Construction Drawings (Electrical and Structural Elements)
 - Roof Mounted – Structural Engineer verifying the existing structure can support the system
 - Ground Mounted – 2 copies of the Plot Plan
 - Show all Existing Structures, driveway location, and floodplain if applicable
 - Show proposed location of solar panels and setbacks to property lines and septic if applicable

Systems 75 kw and Over

- Third party testing report by a Nationally Recognized Testing Laboratory may be required
- Test reports shall be submitted at or before Final Inspection

PERMIT NO:



SOLAR PANEL INSTALLATION PERMIT APPLICATION
 Douglas County Zoning & Codes Department
 3755 E 25th Street, Lawrence, KS 66046 Phone: 785-331-1343
 Website: <https://www.douglascountyks.org>
[VOID UNLESS WORK STARTED WITHIN 180 DAYS]

OWNERS Name			PROJECT Address			
Mailing Address			City	State KS	Zip	
City	State	Zip	Section	Township	Range	Acres
Phone:	Mobile:		Subdivision		Lot	Block
Email:						
GENERAL Contractor			ELECTRICAL Contractor*			
Address			Address			
City	State	Zip	City	State	Zip	
Phone:	Mobile:		Phone:	Mobile:		
Email:			Email:			
ELECTRICAL Permit for:			TYPE Of Work:			
Single Family <input type="checkbox"/>	Temp Power <input type="checkbox"/>		New Service <input type="checkbox"/>	Please indicate: Overhead <input type="checkbox"/>		Underground <input type="checkbox"/>
Mobile Home <input type="checkbox"/>	Accessory Building <input type="checkbox"/>		Temp Power <input type="checkbox"/>	Addition <input type="checkbox"/>	Repair/Remodel <input type="checkbox"/>	
Other <input type="checkbox"/> [Please Explain]			Mobile Home <input type="checkbox"/>	Solar Panels <input type="checkbox"/>	Generator <input type="checkbox"/>	
Commercial <input type="checkbox"/> [Please Explain]			Other <input type="checkbox"/> [Explain]			
WORK Description: [Roof or ground mounted and number of panels]						
SIGNATURE/Agent			Kilowatts/Amperage			
COMMENTS:						
			UTILITIES - Electric Co			
*Electrical, Plumbing and Mechanical Contractor shall be licensed pursuant to KSA 12-1508 et. Seq.						
Floodplain Area [if applicable]		Flood Elevation [if applicable]		Finish Floor Elevation		Hour Rating [if applicable]
FOR OFFICE USE ONLY						
SITUS ADDRESS:			City		KS	ZIP
Plate:	PIN		Zoning District		Township	
Frontage Road Classification			Setbacks	Front	Side	Rear



REQUIRED INSPECTIONS FOR DOUGLAS COUNTY

ALL CONSTRUCTION SHALL BE BUILT IN ACCORDANCE WITH STANDARDS SET FORTH IN THE 2018 International Building Code (IBC), the 2018 International Residential Code (IRC), 2018 International Fuel Gas Code (IFGC), 2018 International Mechanical Code (IMC), 2018 International Plumbing Code (IPC), and 2017 National Electrical Code (NEC).

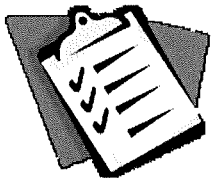
Agricultural buildings are exempt from inspections, but require an approved agricultural exemption form on file with Douglas County Zoning and Codes Department.

24 hours notification shall be given to Douglas County Zoning and Codes Department before all required inspections can be made. **Phone Number:** 785-331-1343

* For same day **concrete** inspection, a request must be made by noon for the afternoon inspection.

Required Inspection is as follows:

1. Footing and/or piers (Prior to Pouring Concrete)
2. Foundation (Prior to Pouring Concrete)
3. Temporary Power Poles
4. Under Slab Plumbing (Prior to Pouring Concrete)
5. Rough-in Plumbing
6. Rough-in Electrical and Rough-in Mechanical
7. Framing
8. ALL Fireplace and Stove Installations
9. Insulation
10. Drywall (As needed)
11. Permanent Electrical Service
12. **Final Septic System Approval (Douglas County Health Department)**
13. **Final Well Water Supply (Douglas County Health Department) OR**
14. **Final Water Meter Inspection (Rural Water District)**
15. **Final Entrance Permit Approval (Township Trustee, Douglas Co. Public Works, or KDOT)**
16. **Final Inspection (Prior to Occupancy)**



Owner or Agent is responsible for the coordination of all applicable inspections noted above.

I have reviewed, and understand all information noted above.

Owner or Agent

Date

(Please sign that you are aware of all inspection, and that you take full responsibility for notification).



DOUGLAS COUNTY ZONING & CODES DEPARTMENT

3755 E 25th Street Lawrence, Ks 66046

Phone: 785.331.1343

OWNER AUTHORIZATION

I/WE _____, hereby referred to as the "Undersigned", being of lawful age, do hereby on this _____ day of _____, 20____, make the following statements to wit:

I/WE the Undersigned, on the date first above written, am/are the lawful owner(s) in fee simple absolute of the following described real property:

See "Exhibit A, Legal Description" attached hereto and incorporated herein by reference.

1. I/WE the Undersigned, have previously authorized and hereby authorize

(Herein referred to as "Applicant"), to act on my/our behalf for the purpose of making application with Zoning and Codes department regarding _____ (common address), the subject property, or portion thereof. Such authorization includes, but is not limited to, all acts or things whatsoever necessarily required of Applicant in the application process.

2. It is understood that in the event the Undersigned is a corporation or partnership, then the individual whose signature appears below for and on behalf of the corporation or partnership has in fact the authority to so bind the corporation or partnership to the terms and statements contained within this instrument.

IN WITNESS THEREOF, I, the undersigned, have set my hand and seal below.

Owner

Owner

STATE OF KANSAS
COUNTY OF DOUGLAS

The forgoing instrument was acknowledged before me on this _____ day of _____, 20____, by _____ (Print Owner(s) name).

My Commission Expires: _____

Seal

Notary Public